# **CURRICULUM VITAE**

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| **Personal Data** | | |
| LASTNAME: **Turdaliev**FIRSTNAME: **Muslimbek**  DATE OF BIRTH: 10.10.1997  TEMPORARY ADDRESS: Abhu dhabi, Hamdan street  PERMANENT ADDRESS: Tashkent, Uzbekistan  MOBILE: +971589861956  EMAIL: muslera9303@gmail.com  NATIONALITY: Uzbekistan  CIVIL STATUS: Single  **EDUCATION** | | |
| **professional college**  **degree** | | Besharik Agricultural Professional College in Besharik, Uzbekistan  • Mechanization of agriculture .2013-2016 |
| **aCADEMIC DEGREE**  **High School** | | Russian High School No. 2 in Besharik, Uzbekistan  • *All General Subjects*  2004-2012 |
| **AREAS OF EXPERTISE** | | Customer satisfaction Transportation Public Safety & Security  Product promoting Email handling Resolving problems  Landscaping Hospitality Supplies Management |
| **PERSONAL SKILLS**      **LANGUAGES**    Objective statement | | Excellent communicator & Exellent problem solver  Attention to detail Flexible Team player  Planning & Organizing Personal inpact & Confidence  Independence & Creativity Dependability  Time management ability Knowledgeable & Friendly  Excelent focusing & Teamwork  Willingness to leran & Plannig and Organizator & Self – Motivate  Master of Saggesting Selling and Up selling  Results-driven & Strategic thinker  Works well under plessure & Hard worker & Go-to Person  **English**: fluent  **Russian**: fluent  **Uzbek** : fluent  To work as a waiter in a challenging environment, contributing enthusiasm, dedication, responsibility, and good work ethic, combined with a desire to utilize my customer service skills obtained through experience as a waiter in [ABC] restaurant. |
| **key skills AND COMPETENCIES**   * Charismatic and energetic confident individua * Physically able to lift and do all of the work required * Dedicated to making sure each piece of luggage gets to its destination * Actively looking for ways to help people * Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems * The motivation to learn new knowledge and skills * Ability to work under pressure and meet tight deadlines. * Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times. * Have a full knowledge of front office policies and procedures * Excellent communication skills * Extensive knowledge of Microsoft Office, Excel and PowerPoint Presentation. | | |
| **EXPERIENCE**  **2O17** | | |
| **Present**  ***2015-2017*** | **Crowne Plaza Hotel in Abhu Dhabi,United Arab Emirates**  Waiter,(Italian ŕestaurant)   * Greeted new customers and escorted them to their tables. * Presented menus and answered questions about the cuisine, making recommendations upon request. * Recommended wines and other drinks to customers. * Wrote customers’ orders and conveyed to kitchen staff. * Took orders from customers and served food, drinks and deserts. * Served specialty dishes to customers at tables as required. * Checked to ensure that customers are enjoying their meals – took action to correct any issues, as needed. * Prepared bill/receipts and collected payment from customers. * Cleaned tables and other areas as needed, after clients departed. * Provided consistent prompt, friendly service. * Track record of successful client retention by serving methods   **City Palace Hotel in Tashkent, Uzbekistan**  **Waiter**     * Presents the menu to customers, answers queries about it, and makes suggestions if necessary * Informs patrons the restaurant’s daily specials * Explains the preparation and cooking methods as well as ingredients of various menu items * Takes orders from customers for food and beverages, writes down or memorize the orders; and enters information into the computer for transmittal to the kitchen * Serves food and beverages promptly * Ensures that customers are enjoying their meals or that they do not have any problem with their food * Checks their identification to make sure that they meet the minimum age requirement for consuming alcoholic beverages * Collects the customers’ payments and prepares bills with itemized costs and appropriate taxes * Prepares and tidies up the tables or counters; makes sure there are enough salt, sugar, pepper, cream, other condiments and napkins in every table or counter. * Performs other duties like brewing coffee and preparation of salads and appetizers * Decorates dishes prior to serving * Ensures that there are adequate supplies of food, tableware, linens, and beverages * Offers wine selections, put this in the proper wine glass, and pour the wine for customers. | |

