# **CURRICULUM VITAE**

|  |
| --- |
| **Personal Data** |
| LASTNAME: **Turdaliev**FIRSTNAME: **Muslimbek** DATE OF BIRTH: 10.10.1997TEMPORARY ADDRESS: Abhu dhabi, Hamdan street PERMANENT ADDRESS: Tashkent, UzbekistanMOBILE: +971589861956 EMAIL: muslera9303@gmail.com NATIONALITY: UzbekistanCIVIL STATUS: Single**EDUCATION** |
| **professional college****degree** | Besharik Agricultural Professional College in Besharik, Uzbekistan  • Mechanization of agriculture .2013-2016 |
| **aCADEMIC DEGREE****High School** | Russian High School No. 2 in Besharik, Uzbekistan• *All General Subjects*2004-2012 |
| **AREAS OF EXPERTISE** | Customer satisfaction Transportation Public Safety & Security Product promoting Email handling Resolving problemsLandscaping Hospitality Supplies Management  |
| **PERSONAL SKILLS****LANGUAGES** Objective statement     |  Excellent communicator & Exellent problem solverAttention to detail Flexible Team playerPlanning & Organizing Personal inpact & ConfidenceIndependence & Creativity DependabilityTime management ability Knowledgeable & FriendlyExcelent focusing & TeamworkWillingness to leran & Plannig and Organizator & Self – Motivate Master of Saggesting Selling and Up selling Results-driven & Strategic thinkerWorks well under plessure & Hard worker & Go-to Person**English**: fluent **Russian**: fluent**Uzbek** : fluentTo work as a waiter in a challenging environment, contributing enthusiasm, dedication, responsibility, and good work ethic, combined with a desire to utilize my customer service skills obtained through experience as a waiter in [ABC] restaurant. |
| **key skills AND COMPETENCIES*** Charismatic and energetic confident individua
* Physically able to lift and do all of the work required
* Dedicated to making sure each piece of luggage gets to its destination
* Actively looking for ways to help people
* Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems
* The motivation to learn new knowledge and skills
* Ability to work under pressure and meet tight deadlines.
* Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
* Have a full knowledge of front office policies and procedures
* Excellent communication skills
* Extensive knowledge of Microsoft Office, Excel and PowerPoint Presentation.
 |
| **EXPERIENCE** **2O17** |
| **Present*****2015-2017*** | **Crowne Plaza Hotel in Abhu Dhabi,United Arab Emirates**Waiter,(Italian ŕestaurant)* Greeted new customers and escorted them to their tables.
* Presented menus and answered questions about the cuisine, making recommendations upon request.
* Recommended wines and other drinks to customers.
* Wrote customers’ orders and conveyed to kitchen staff.
* Took orders from customers and served food, drinks and deserts.
* Served specialty dishes to customers at tables as required.
* Checked to ensure that customers are enjoying their meals – took action to correct any issues, as needed.
* Prepared bill/receipts and collected payment from customers.
* Cleaned tables and other areas as needed, after clients departed.
* Provided consistent prompt, friendly service.
* Track record of successful client retention by serving methods

**City Palace Hotel in Tashkent, Uzbekistan****Waiter*** Presents the menu to customers, answers queries about it, and makes suggestions if necessary
* Informs patrons the restaurant’s daily specials
* Explains the preparation and cooking methods as well as ingredients of various menu items
* Takes orders from customers for food and beverages, writes down or memorize the orders; and enters information into the computer for transmittal to the kitchen
* Serves food and beverages promptly
* Ensures that customers are enjoying their meals or that they do not have any problem with their food
* Checks their identification to make sure that they meet the minimum age requirement for consuming alcoholic beverages
* Collects the customers’ payments and prepares bills with itemized costs and appropriate taxes
* Prepares and tidies up the tables or counters; makes sure there are enough salt, sugar, pepper, cream, other condiments and napkins in every table or counter.
* Performs other duties like brewing coffee and preparation of salads and appetizers
* Decorates dishes prior to serving
* Ensures that there are adequate supplies of food, tableware, linens, and beverages
* Offers wine selections, put this in the proper wine glass, and pour the wine for customers.
 |

